



DEFENSE FINANCE AND ACCOUNTING SERVICE

INDIANAPOLIS

8899 EAST 56TH STREET
INDIANAPOLIS, INDIANA 46249



DFAS-DN/IN

October 11, 2002

MEMORANDUM FOR PRESIDENT, AFGE COUNCIL 171

SUBJECT: Notification of Management-Initiated Change to comply with Department of Defense requirements

This memorandum is notification to the American Federation of Government Employees (AFGE) Council 171 of a management-initiated change to comply with Department of Defense (DoD) requirements.

1. Description of Change: DoD has mandated all DoD personnel be issued a new Common Access Card (CAC)/Smart Card. This card will replace the existing identification (ID) cards used by DFAS. Currently, sites have multiple cards for identification, parking, building access, etc. The new CAC will encompass all these cards into one card at most locations. Many locations will have a requirement to transport employees to various locations to obtain the CAC. Most sites are within a 5-mile radius. GSA vehicles will be used to obtain CAC during the initial issuance. An added feature has been added with the CAC which requires the employees to enter a 6 - 8 digit PIN number for security purposes.

- Draft Policy regarding Common Access Card/Smart Card Program attached.

2. Management Information:

Office of Primary Responsibility: Administrative Services

Address: 8899 East 56th Street, Indianapolis, IN 46236

Office Symbol: DFAS-DN/IN

POC: Brian Bradley

Telephone: 317-510-6735

FAX: 317-510-2268

3. Customer Support Unit Information:

CSU Office: Indianapolis
CSU POC: Garry O'Neal
Telephone: 317-510-6282

Please notify the DFAS Headquarters (HQ) Labor Relations Division of your intent to bargain concerning this change. Any technical questions, or other relevant questions related to this proposed change should be submitted to Brian Bradley. We will coordinate our response with the DFAS HQ Labor Relations Division.



Audrey L. Eckhart
Director, Administrative Services

Attachment:
As stated